READSMART

READSmart teacher guide

For class teachers

Student accounts, reading checks, reviewing recordings, class statistics and printable forms.

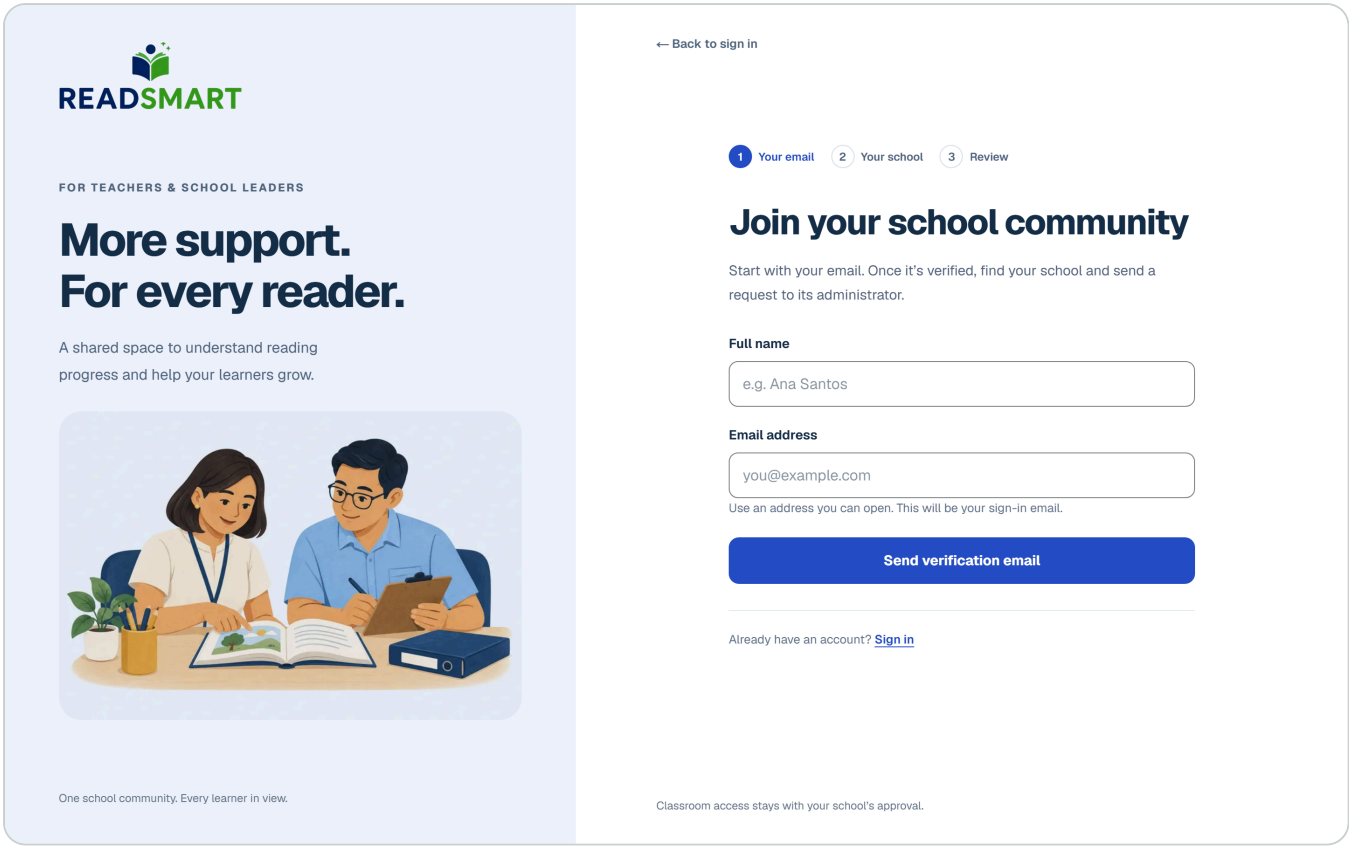
Updated October 29, 2026. The latest version is at readsmart.app/guides.

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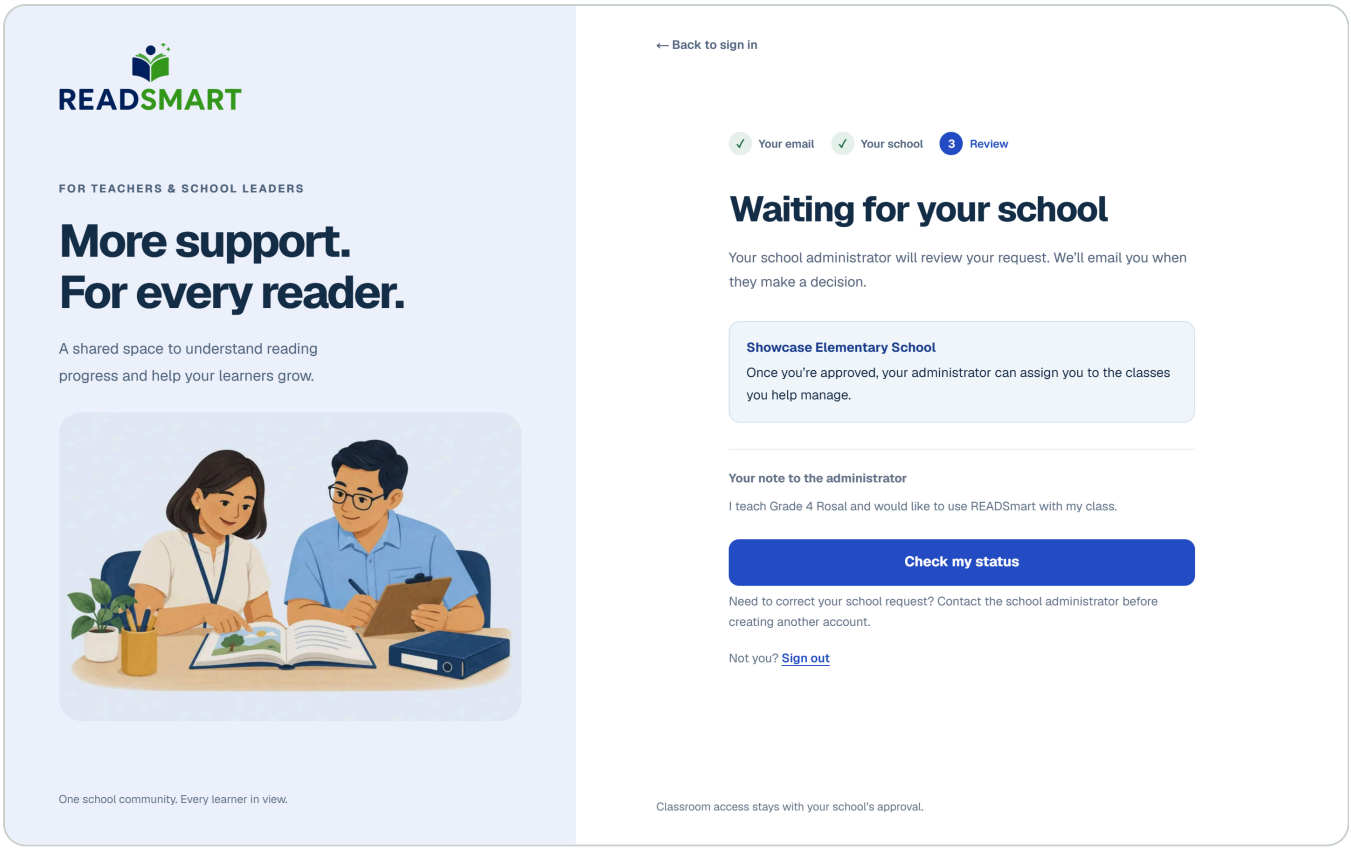
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READSmart records and transcribes your students' oral reading, then brings the results and printable Phil-IRI forms into one place for your class. For every reading it suggests measurements and a Phil-IRI level, but you check the recording and decide the level that counts.

Get a teacher account



Enter your name and school email.



Your school administrator approves your request.

1. On the teacher sign-up page, enter your name and email, then tap Send verification email.
2. Open the link in that email and tap Verify email & continue.
3. Search for your school, choose a password, and add an optional note for your administrator, then tap Request to join school.
4. Wait for your school administrator to decide. You will see "Waiting for your school" until they do, and get an email either way.
5. Forgot your password later? On the sign-in page tap "Not a student? Get help", then "I forgot my password", and follow the emailed link to set a new one.

Add READSmart Online to your phone

Choose Install app in the menu, or open readsmart.app/install. Tap Install READSmart if it appears and confirm in your browser. Otherwise choose Android or iPhone and follow the three pictured steps. You can send pupils the same address.

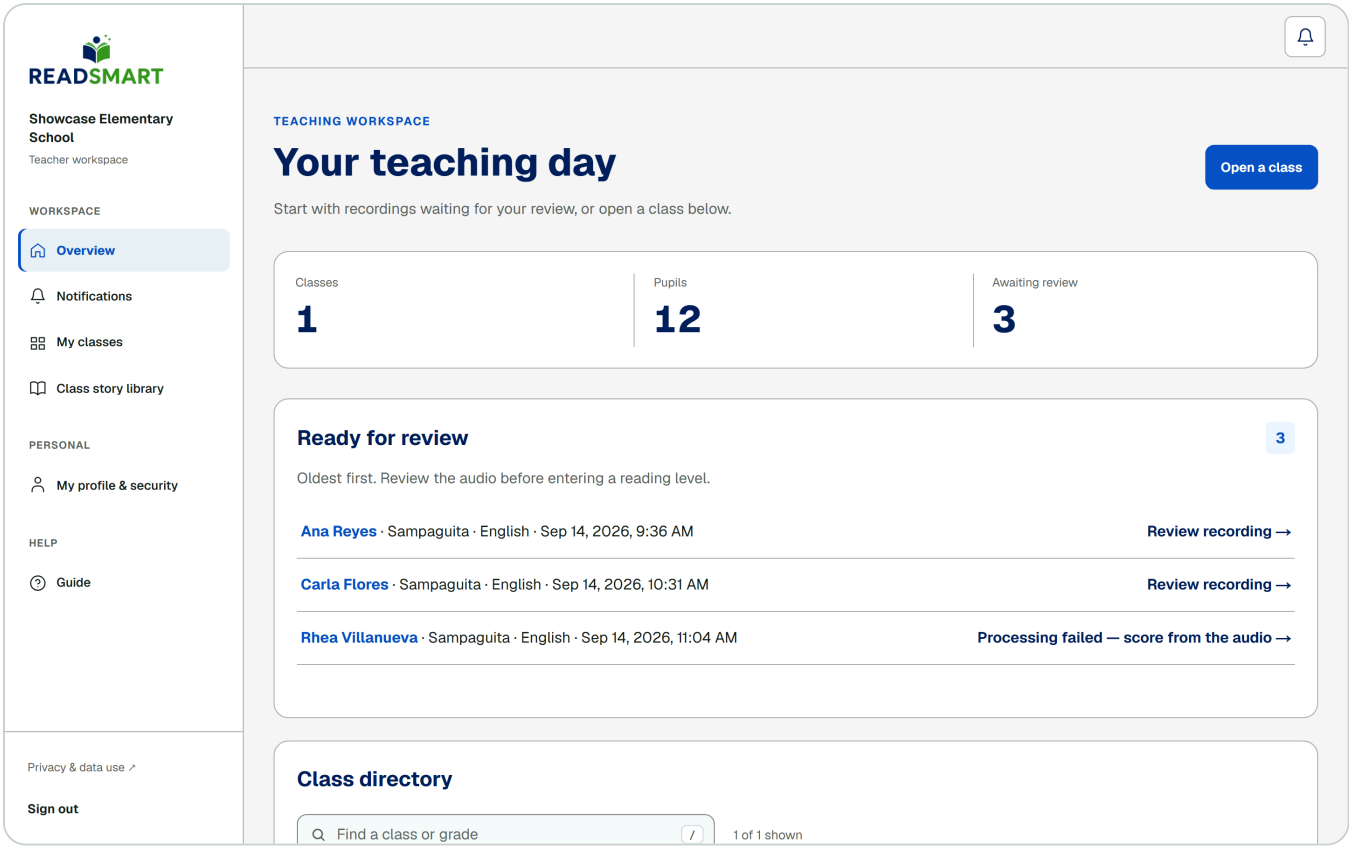
On Android, open Chrome's three-dot menu, choose Install app (some phones say Add to Home screen), then Install. On iPhone or iPad, tap Share in Safari (open the three dots first if Share is hidden), then Add to Home Screen. Leave Open as Web App on and tap Add. Open the app from the READSmart Online icon on your home screen.

If the link opened inside Messenger or Facebook, open it in Chrome or Safari first. The installed app updates itself whenever READSmart changes, so nobody needs to install it again. You still need the internet to sign in, send recordings and get results.

Pupils with no internet at home can use READSmart Offline, a separate Android app on the same page. It has the practice stories and the Phil-IRI sets, and it keeps every reading on the phone. Those readings never reach your class.

A class or practice recording is saved on the student's device before uploading. If Wi-Fi drops, keep the reading page open. It retries when the connection returns and every 30 seconds while a send is waiting with a connection. Reopening the same reading on the same device also retries it. The session's expiry still applies. Ask students not to clear the app's saved data while a recording is waiting.

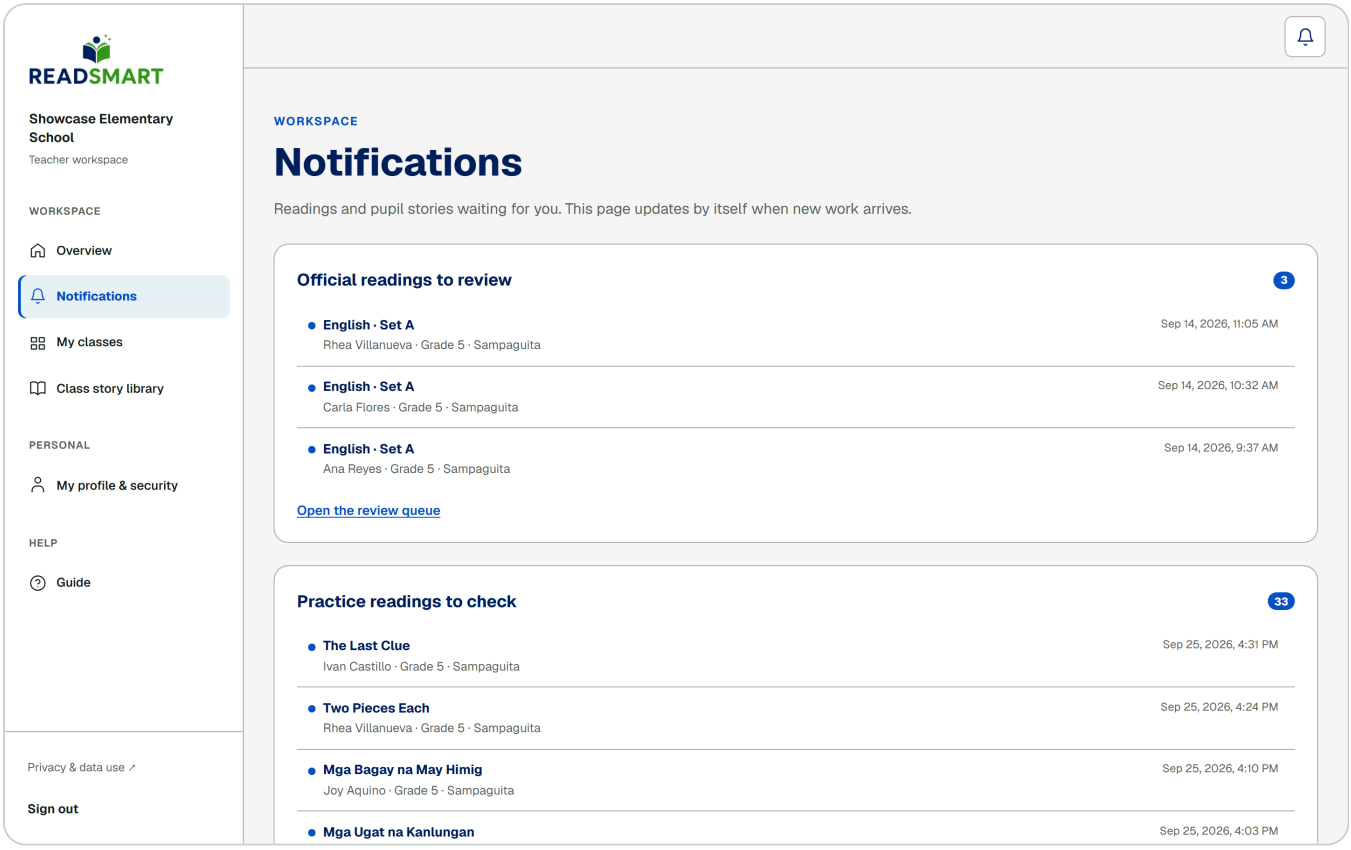
Your overview



Readings to review and your classes.

At the top you'll see your classes, your students, and how many recordings are awaiting review. Ready for review lists those recordings oldest first, so nothing waits too long. If a recording's processing failed, it still shows up there, and you can score it by listening to the audio yourself. The class list below opens any class, with its student count and how many recordings are waiting.

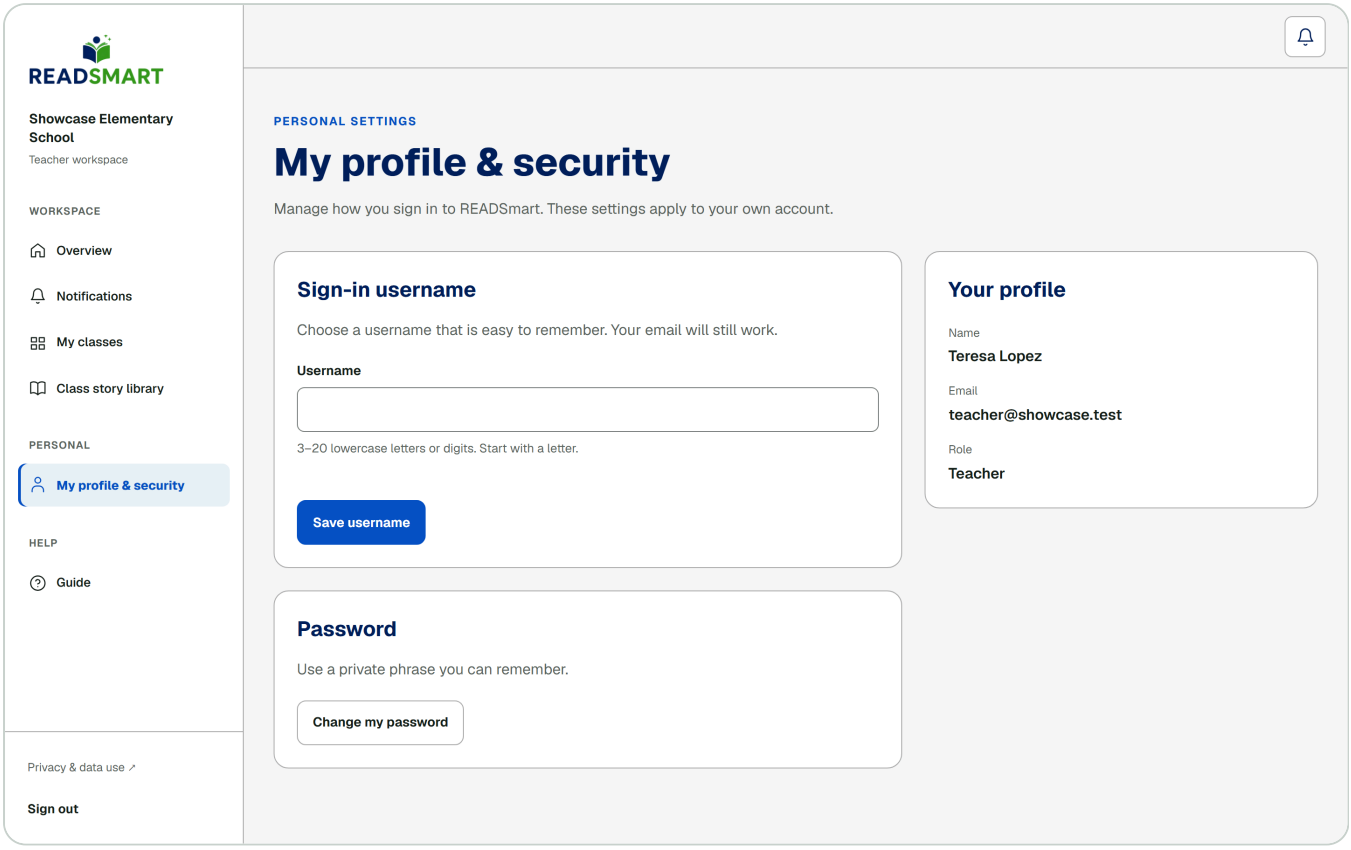
Notifications



Readings and student stories waiting for you.

A bell in the top right corner shows how much work is waiting. Tap it for a quick list, or open the full Notifications page for everything. Work is grouped into three kinds: Official readings to review, Practice readings to check, and Pupil stories to approve. The page checks for new work every 20 seconds while it's open, so it updates on its own.

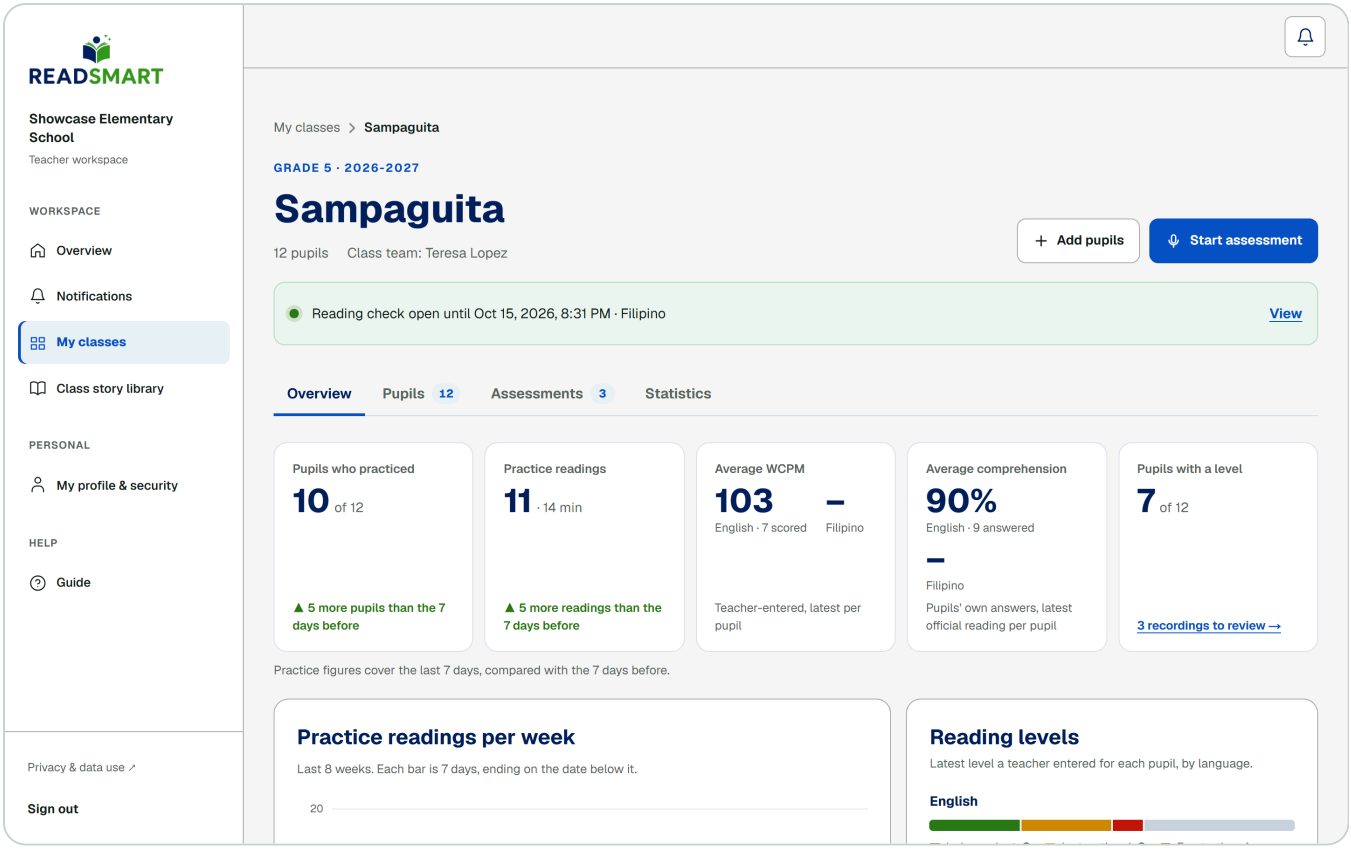
Your profile and password



Change your username or password.

On My profile & security, edit your sign-in username and save it; your email keeps working either way. Tap Change my password to enter your current password, then a new one twice, and set it.

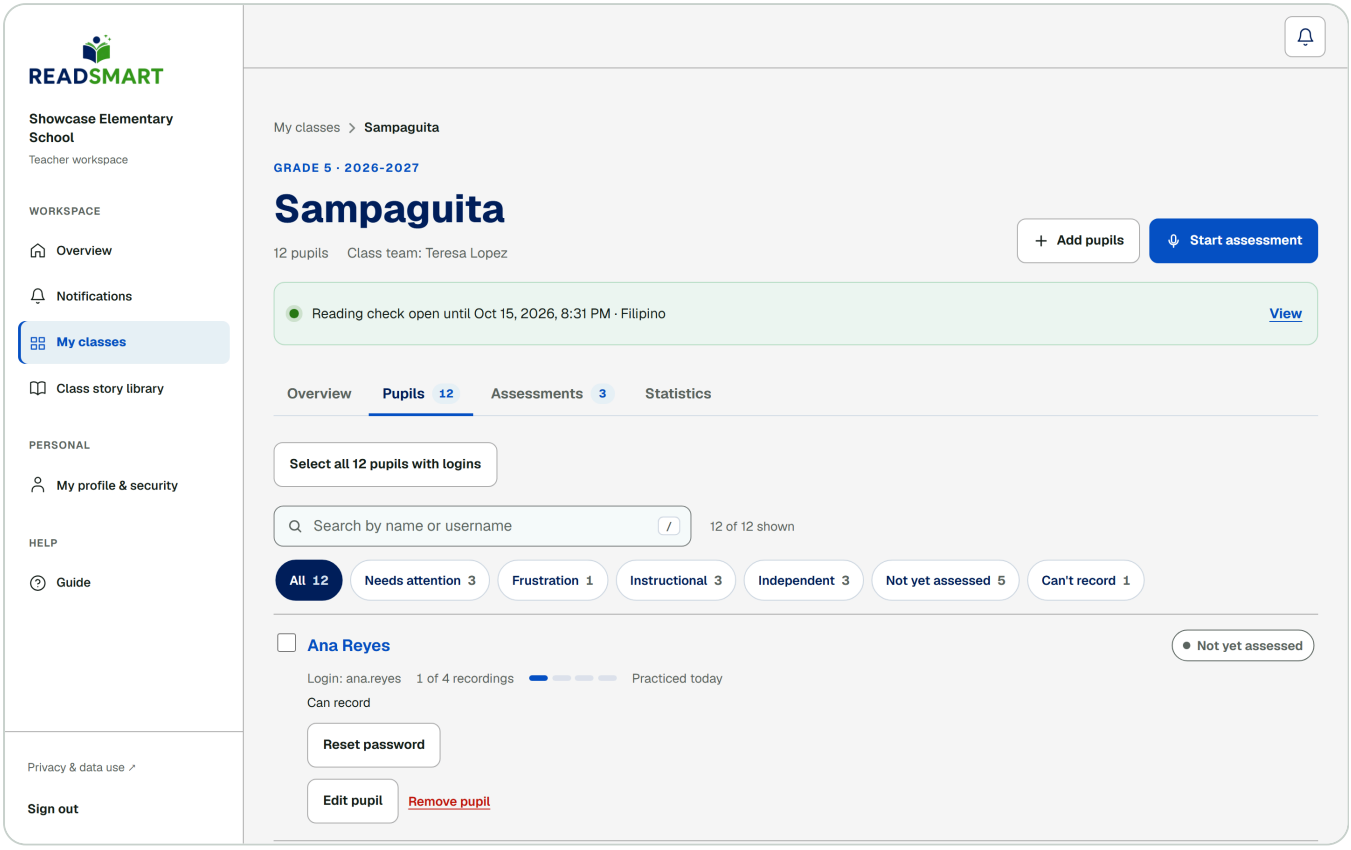
Your classes



The Grade 5 Sampaguita class page.

Every class has four tabs across the top: Overview, Pupils, Assessments and Statistics. Pupils who practiced counts students who read a practice story in the last seven days. A new class starts with a short setup checklist: Add pupils, Guardian consent and First assessment. Once students are added, you'll see practice numbers, a weekly practice chart, and a split of reading levels by language, plus a Needs attention list of students worth a look. If a reading check is open for the class, a banner says when it closes and links straight to it.

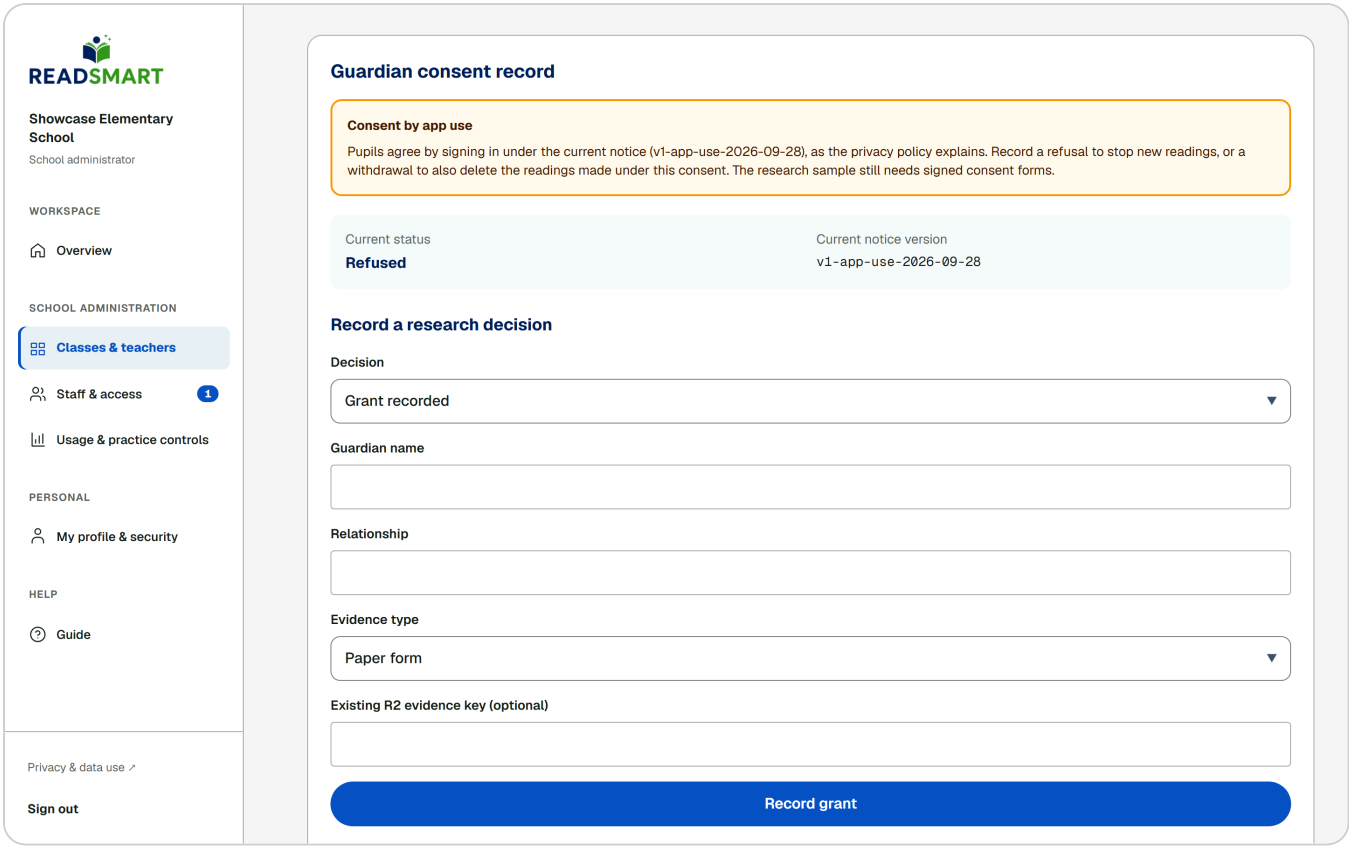
Add students and print sign-in cards



Add students, print sign-in cards and reset passwords.

Tap Add pupils, then paste a list of names, one per line, or add one student at a time. Review the suggested label and username for each, then create them: READSmart makes a username and a first password for every student. Copy or print the login cards before you close the window, since each password is shown once and expires in 72 hours. Use the filters above the roster, such as Needs attention or Can't record, to narrow a large class. If a student forgets their password, find them in the list and tap Reset password to issue a new one.

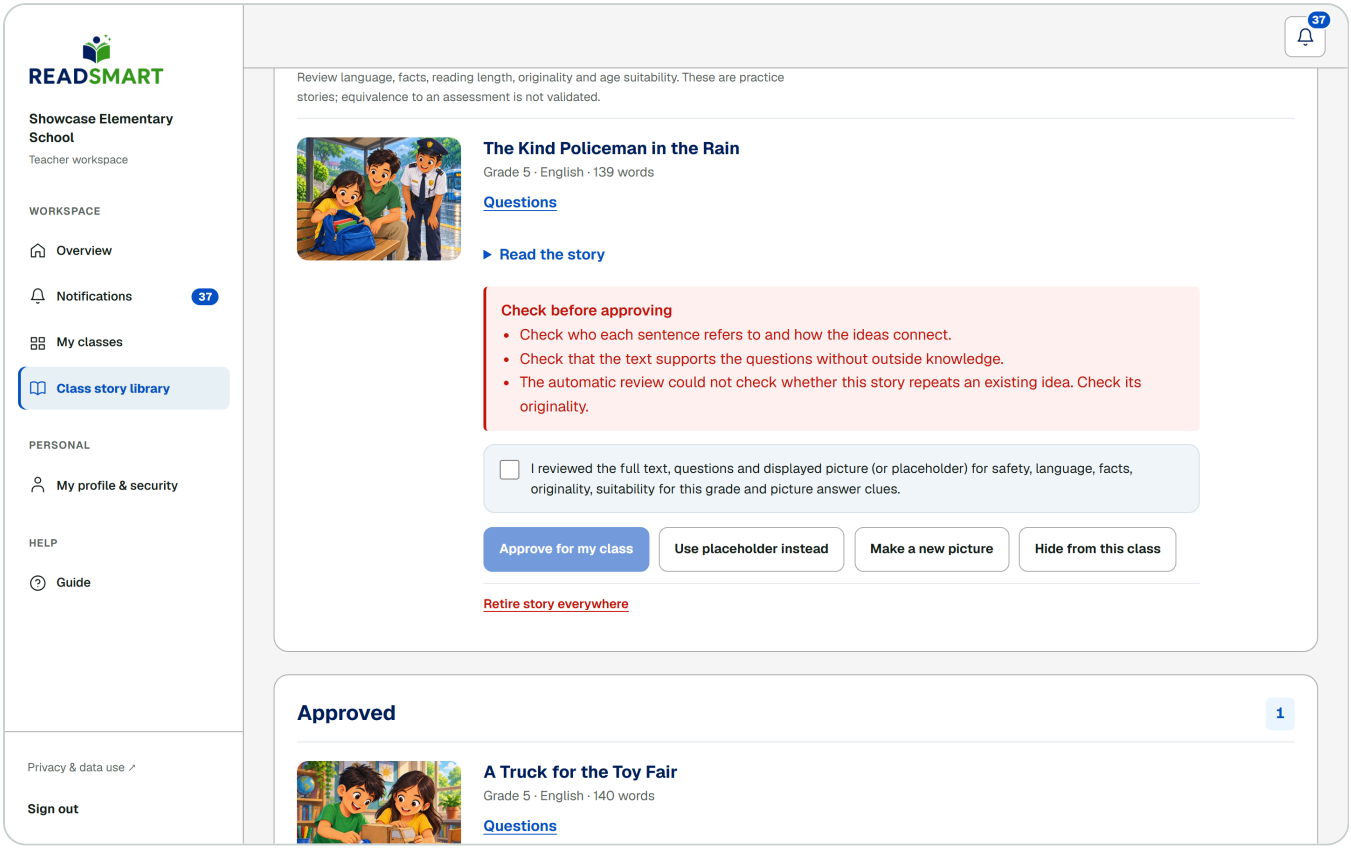
Guardian consent



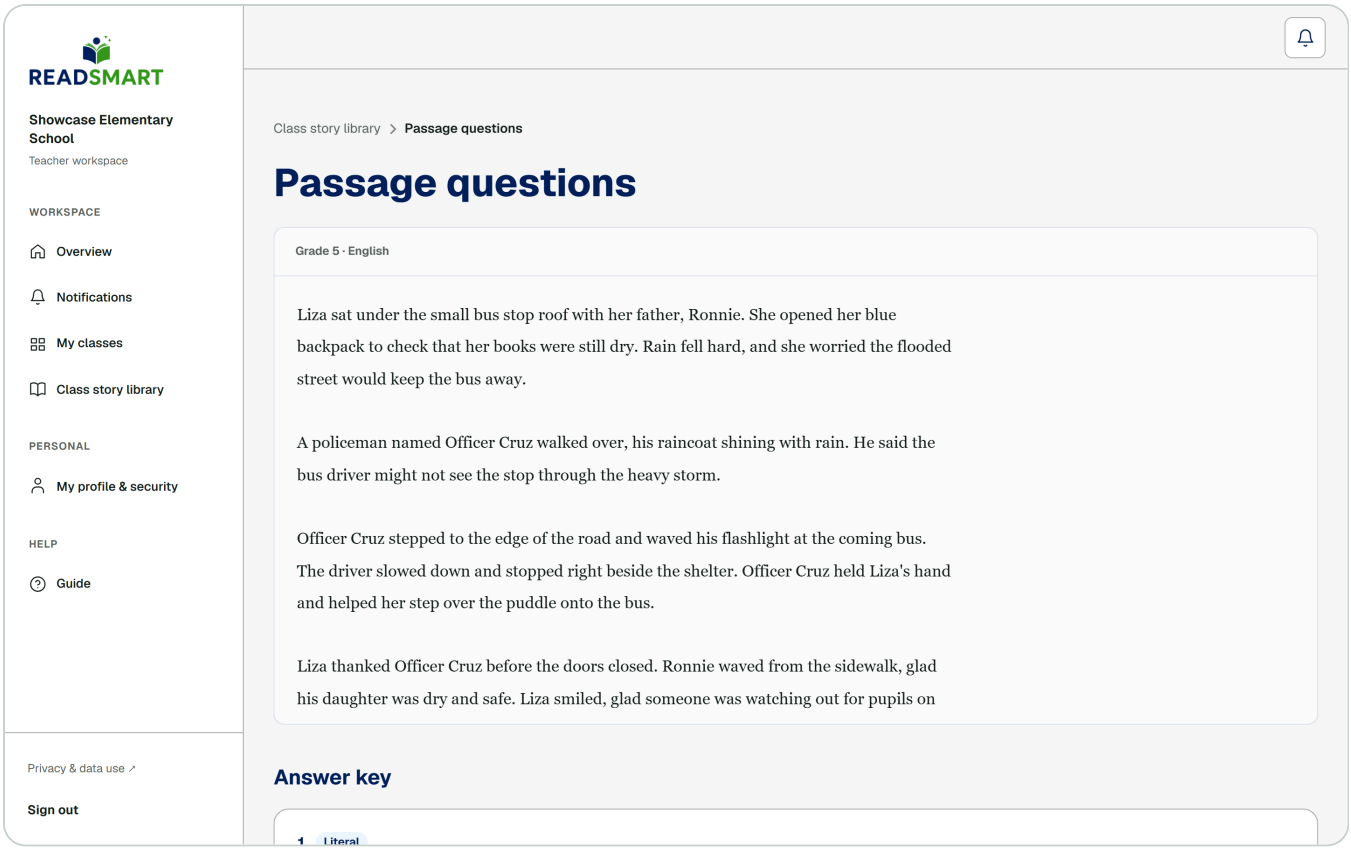
Your school administrator records a guardian's decision here. Recording then stops for that student.

Signing in and using READSmart counts as a guardian's agreement to practice recording. On the Pupils tab, each student's row already shows whether they can record. Your school administrator records a guardian's refusal or withdrawal, which stops that student from recording right away, and READSmart keeps the full decision history. Research recordings still use the signed Phil-IRI consent forms, not this in-app record.

Class story library



Check each student-made story, then approve it, hide it or ask for a new picture.

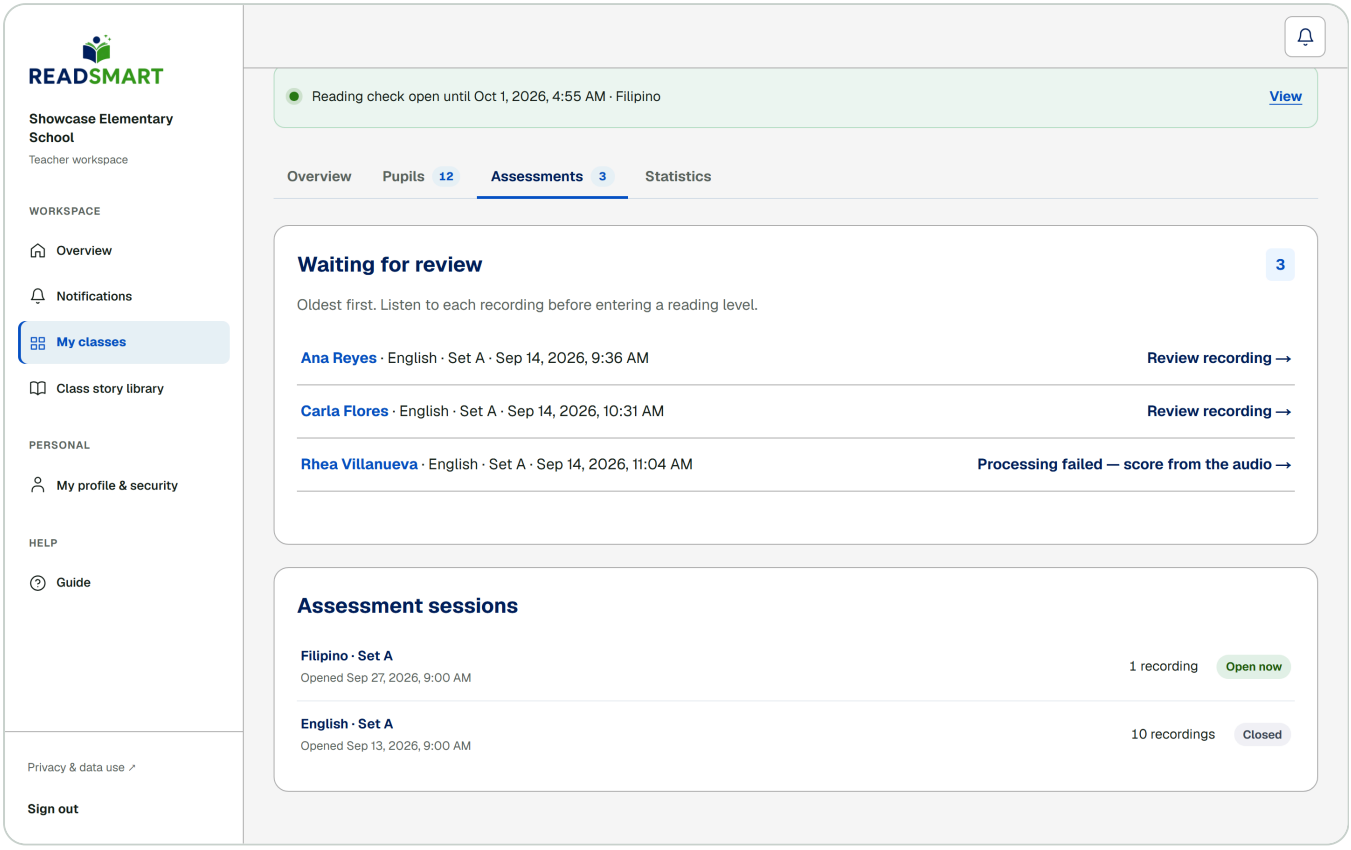


Check and edit the questions before students answer them.

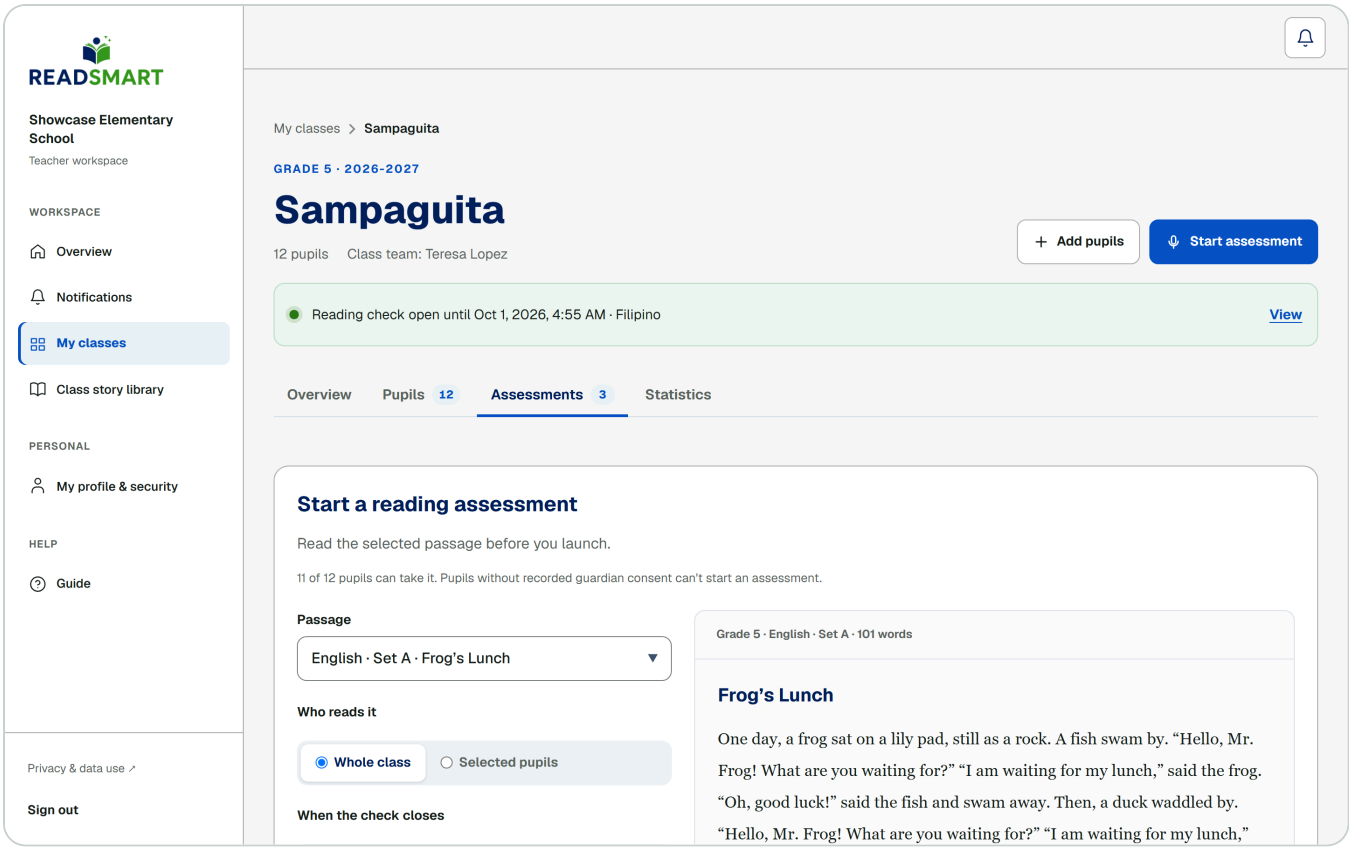
The Pupil story requests switch turns on or off whether students in this class can ask READSmart to write new stories; turning it off does not remove stories already approved. Each new story waits for your review: read it, check the picture, tick the safety checkbox, then approve it for your class. From there you can also share a story with the whole school, hide it from just this class, or retire it everywhere. Tap Questions to check or edit a story's questions; saving an edit keeps a copy for your school, so other schools keep the original.

Some stories show Check before approving. These notes point to facts, unclear links, unfamiliar words, sentence difficulty, missing background or weak question clues. A note may also say that a plot, discovery or ending repeats another story. Open Compare the similar idea to read the reason and the two passage excerpts. Sharing a topic is fine. Changing names or wording alone does not make the story new. If the automatic review could not check originality, compare it with stories your class already has. Read the whole passage and check whether it suits the grade and language. Check that each question has one supported answer. An inference needs clues in the passage. The picture should match the scene without giving away an answer the student should work out by reading. Approve only when these checks are resolved. These are original practice stories; matching Phil-IRI patterns does not make their difficulty validated. The story generation design page explains the reference profiles and review steps.

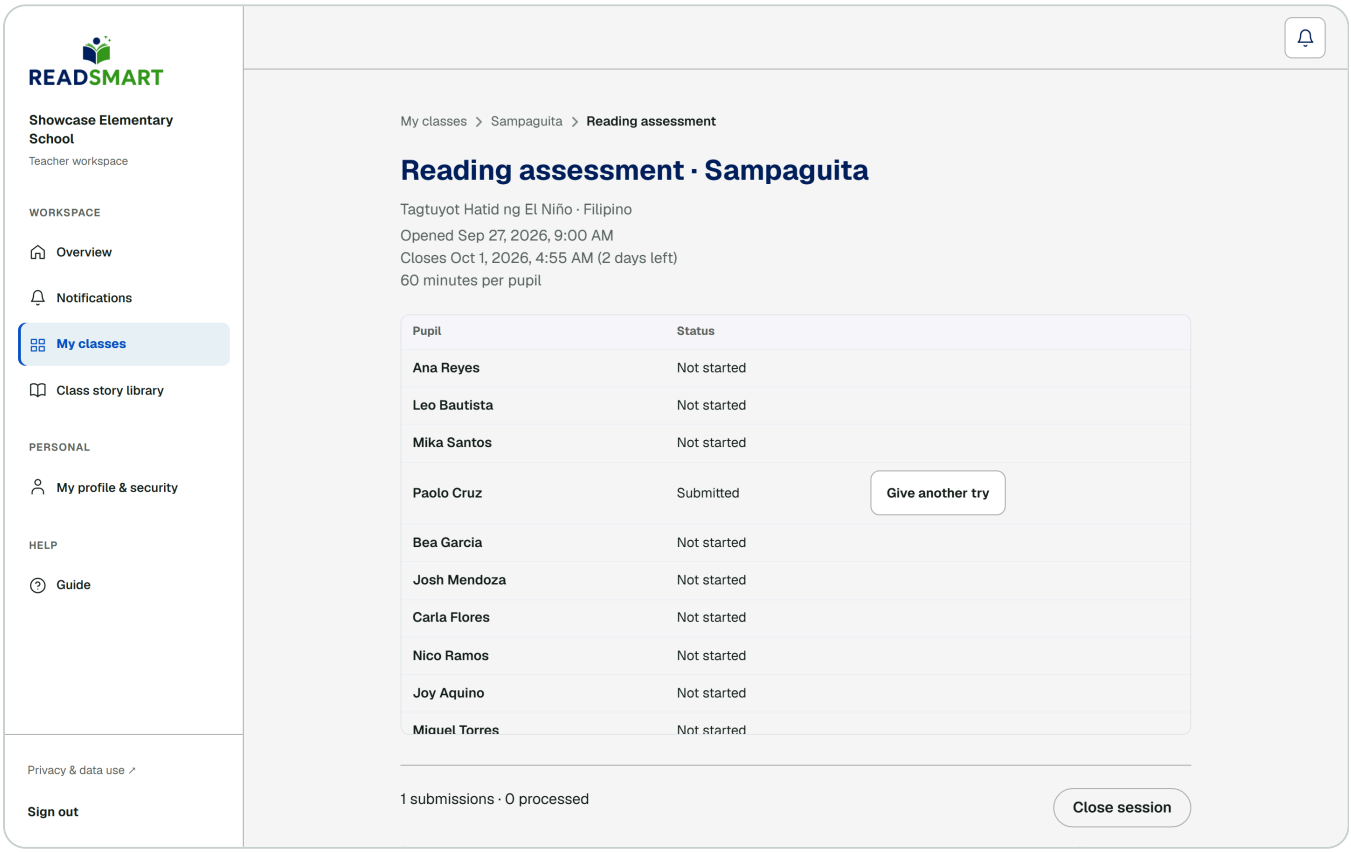
Open a reading check



Open and closed reading checks.



Choose the passage and the students. Below them, set how long the check stays open.

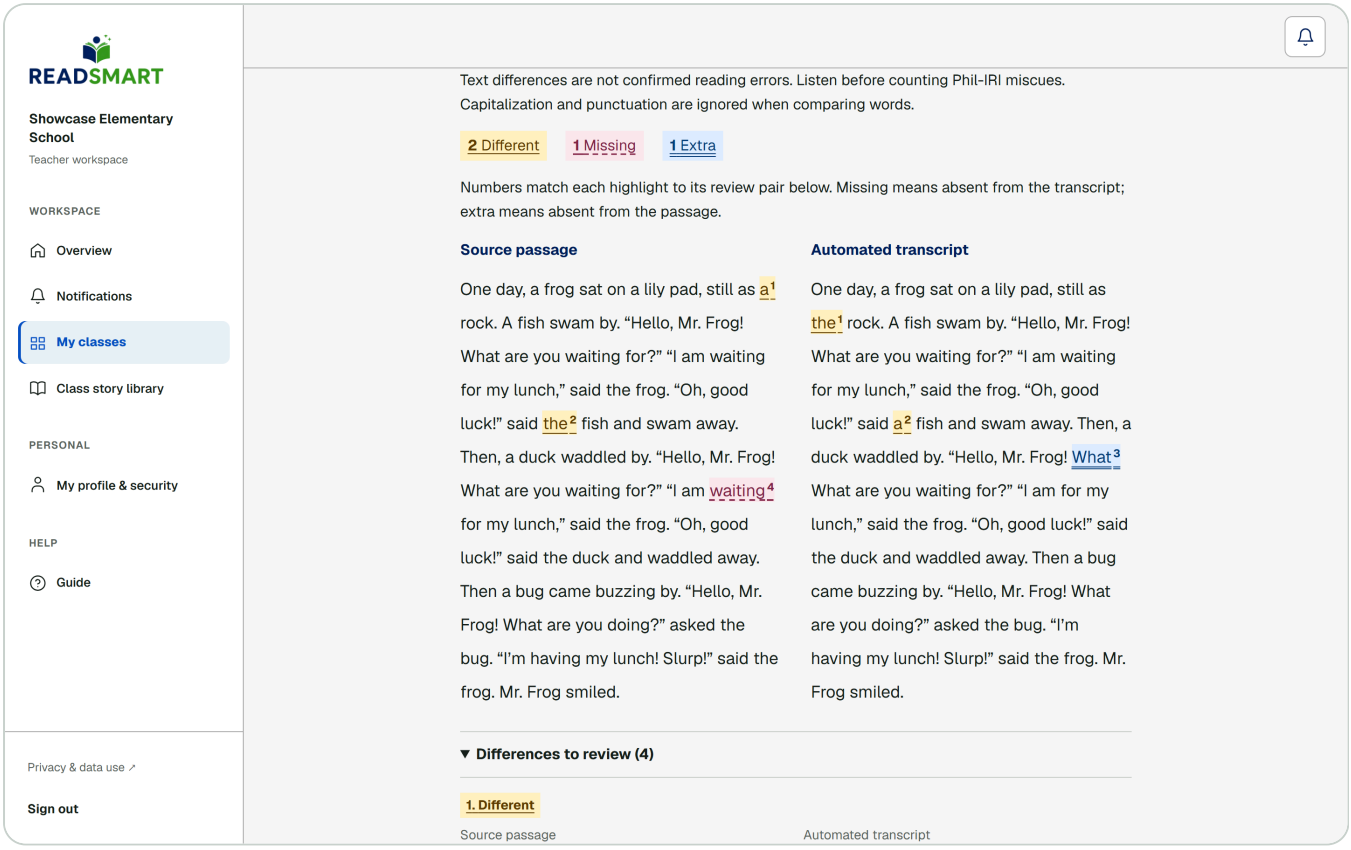


Follow who has started and finished.

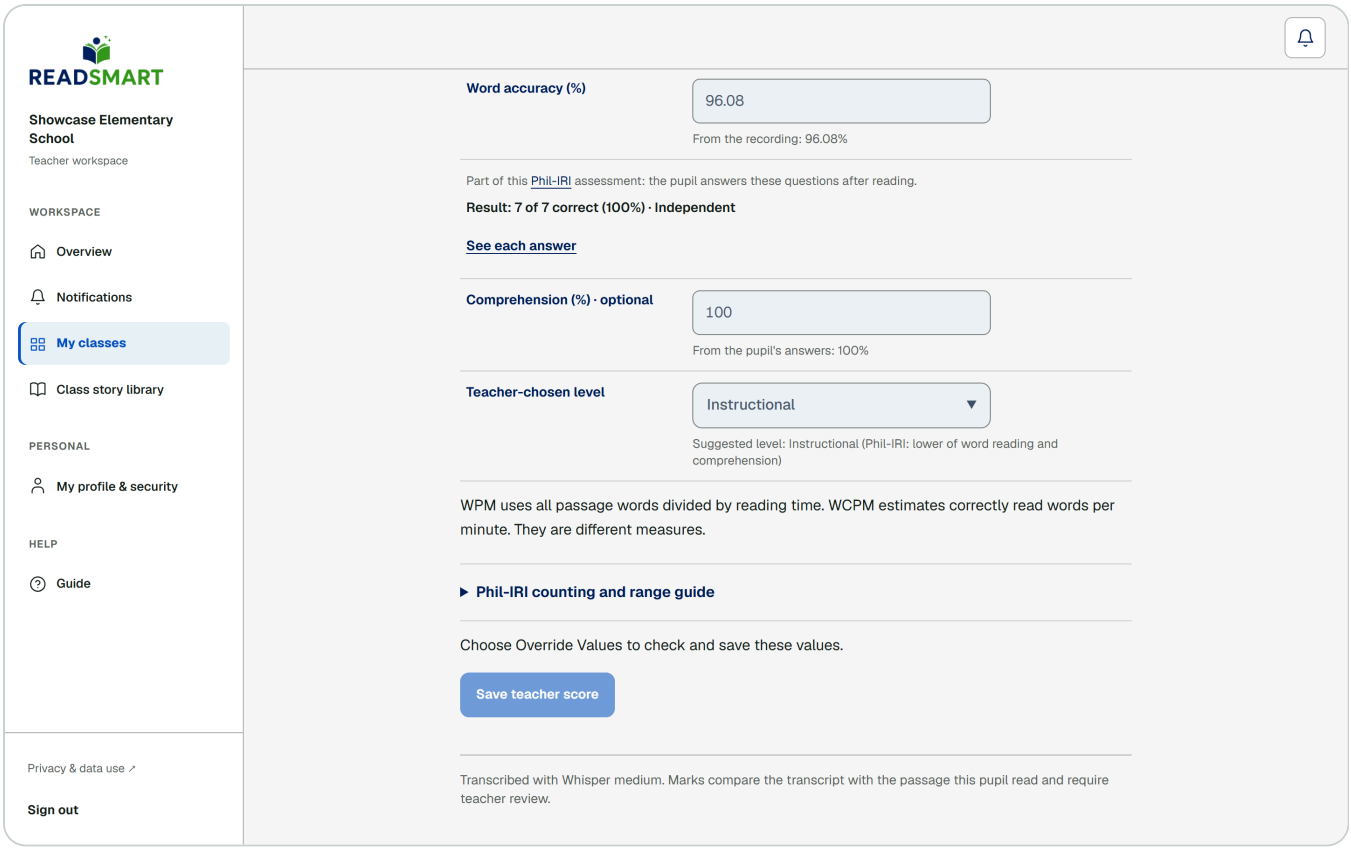
Pick a passage, then choose Whole class or Selected pupils. If a student already read that passage set, a note says so; you can still include them, and their new reading becomes their latest. Set how many days

the check stays open and a time limit per student: once someone starts, they keep the full time even if they start moments before the window closes. Closing the check yourself stops anyone new from joining and discards any reading still unsent, so only close it once you mean to stop. Students reading at home are not supervised, so keep at-home and in-class readings apart when you compare them.

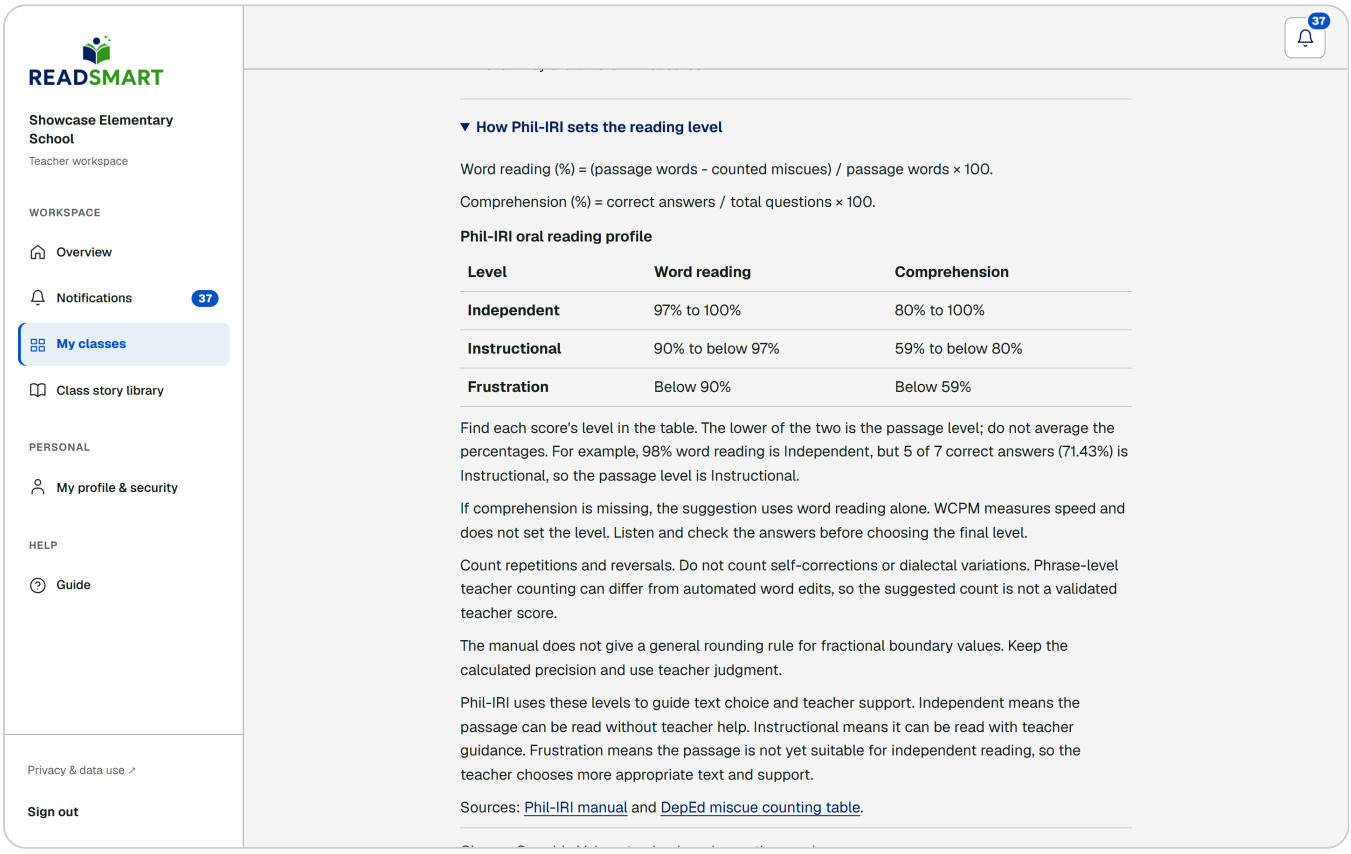
Review a recording



Listen, compare the transcript with the passage, then score.



READSmart fills in a suggestion. You check it and save your score.



Open the level guide beside the teacher worksheet to check the Phil-IRI ranges.

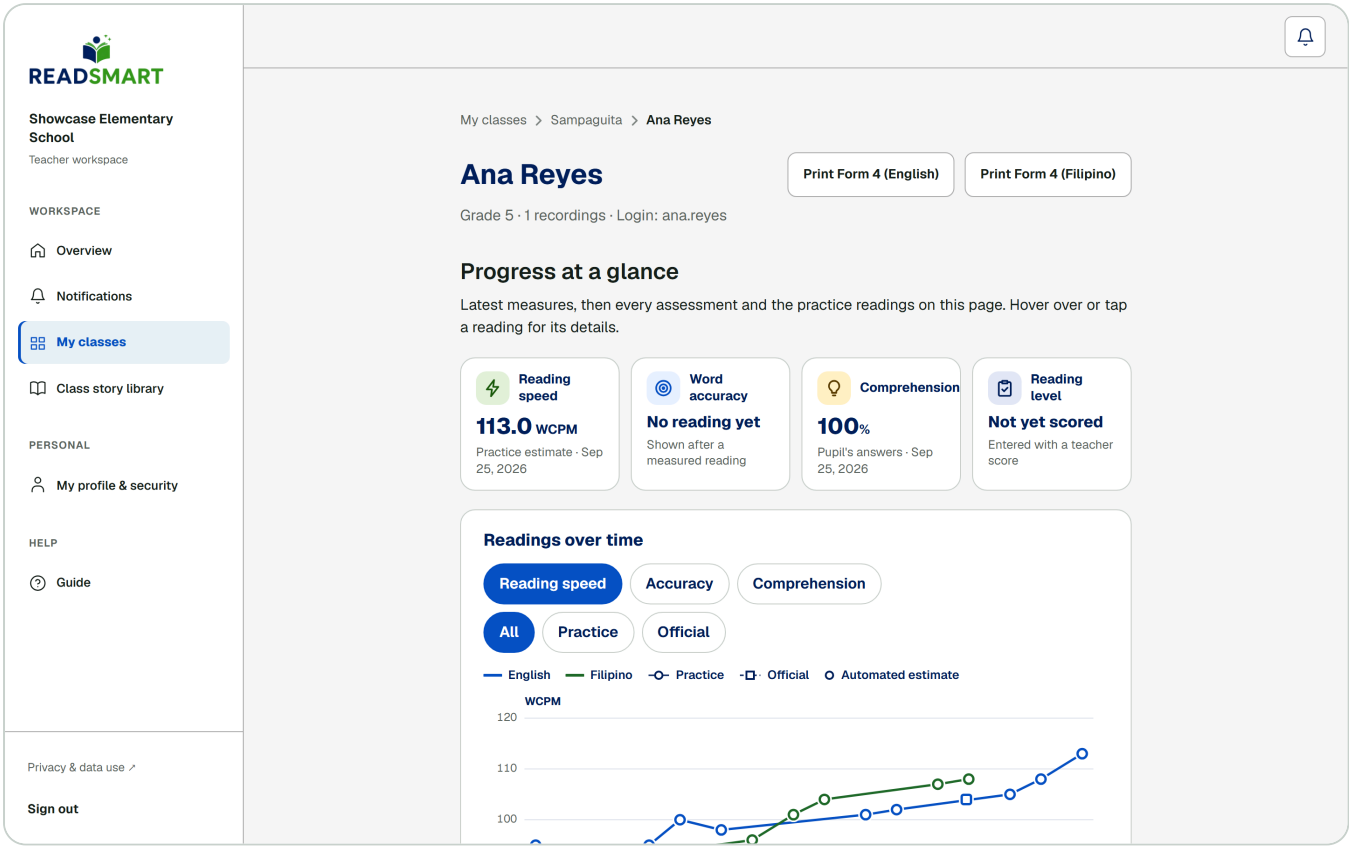
Listen with the player, then check the color-coded passage: the colors mark where the transcript differs from the passage and point you to places worth a second listen, not mispronunciation. Above it,

Automated estimate shows READSmart's suggested level and measures, worked out from the recording. Tap Override Values to open the worksheet, check or correct each figure, choose the reading level yourself, then save your teacher score. If the passage has questions, a second tab shows the student's answers, each marked right, wrong, or LB for looked back. The story stays on the page while students open and close the question panel in practice and official checks. LB records that the story was shown. It does not tell you whether the student read it again. You can also write the student a short message with their next step: it opens right away on a practice reading, and on an official reading once you have saved your own score, so a cross-scorer never sees a colleague's message before scoring blind.

The suggested Phil-IRI level uses both word reading and comprehension. READSmart turns each score into Independent, Instructional or Frustration, then suggests the lower level. For example, 98% word reading is Independent, but 5 correct answers out of 7 is Instructional, so the suggestion is Instructional. If the student has not answered yet, the suggestion uses word reading alone. WCPM measures speed and does not set the level. Listen for miscues the transcript cannot count, check the student's answers, and choose the final level yourself.

Open **How Phil-IRI sets the reading level** below the worksheet when you need the rules. Word reading is (passage words minus counted miscues) divided by passage words, times 100. Comprehension is correct answers divided by all questions, times 100. The table shows Independent at 97% or higher for word reading and 80% or higher for comprehension. Instructional starts at 90% and 59%. Below those marks is Frustration. Use the lower of the two levels. The guide links to the DepEd Phil-IRI manual.

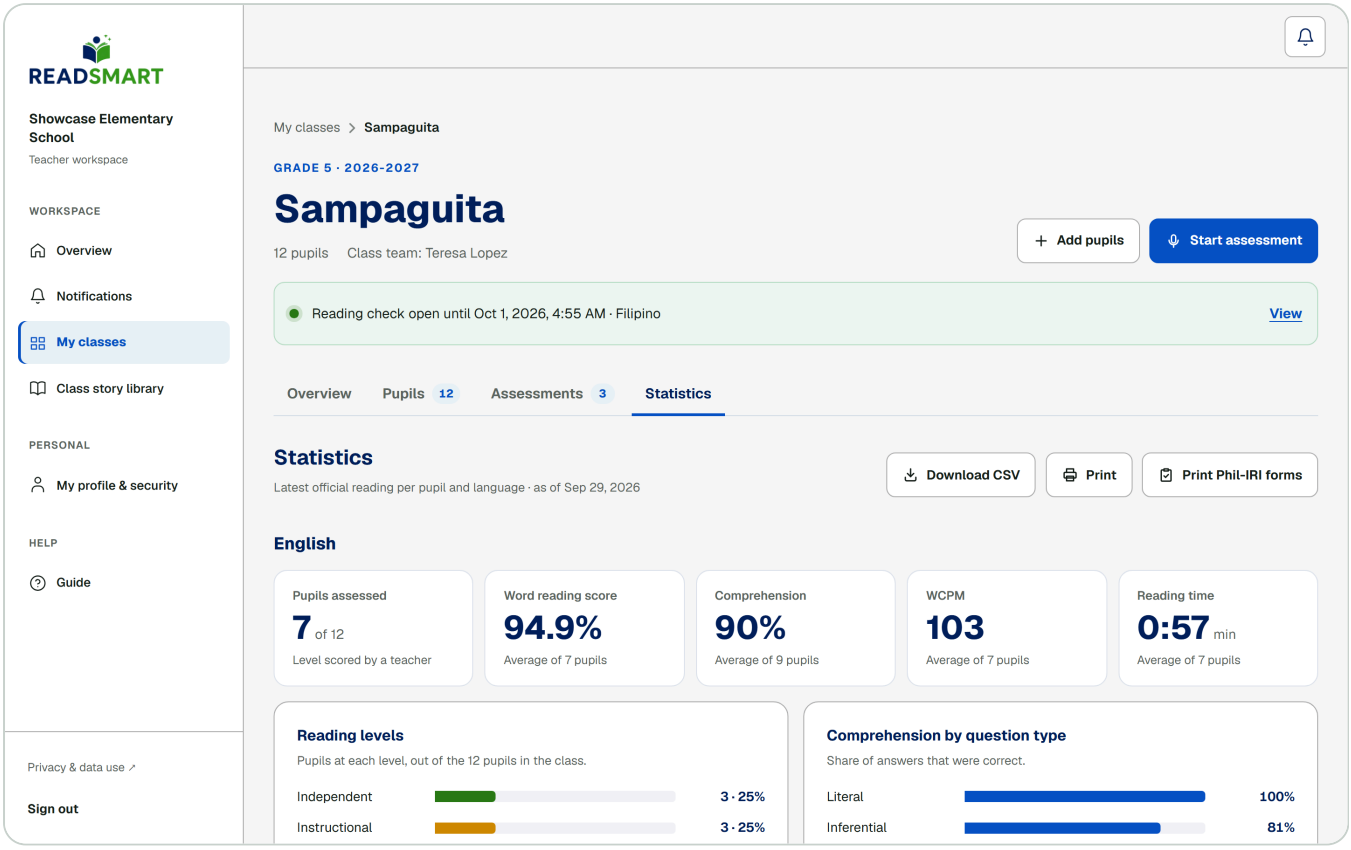
Follow a student



Ana's readings over time.

Progress at a glance shows the student's latest reading speed, accuracy, comprehension and level, then a chart of every reading over time. Practice readings lists each attempt with its estimate and any teacher-entered score. Assessments and research recordings groups official readings by passage, with your teacher-entered WCPM beside READSmart's calibrated estimate. Print Form 4 in English or Filipino for this student's Phil-IRI Individual Summary Record.

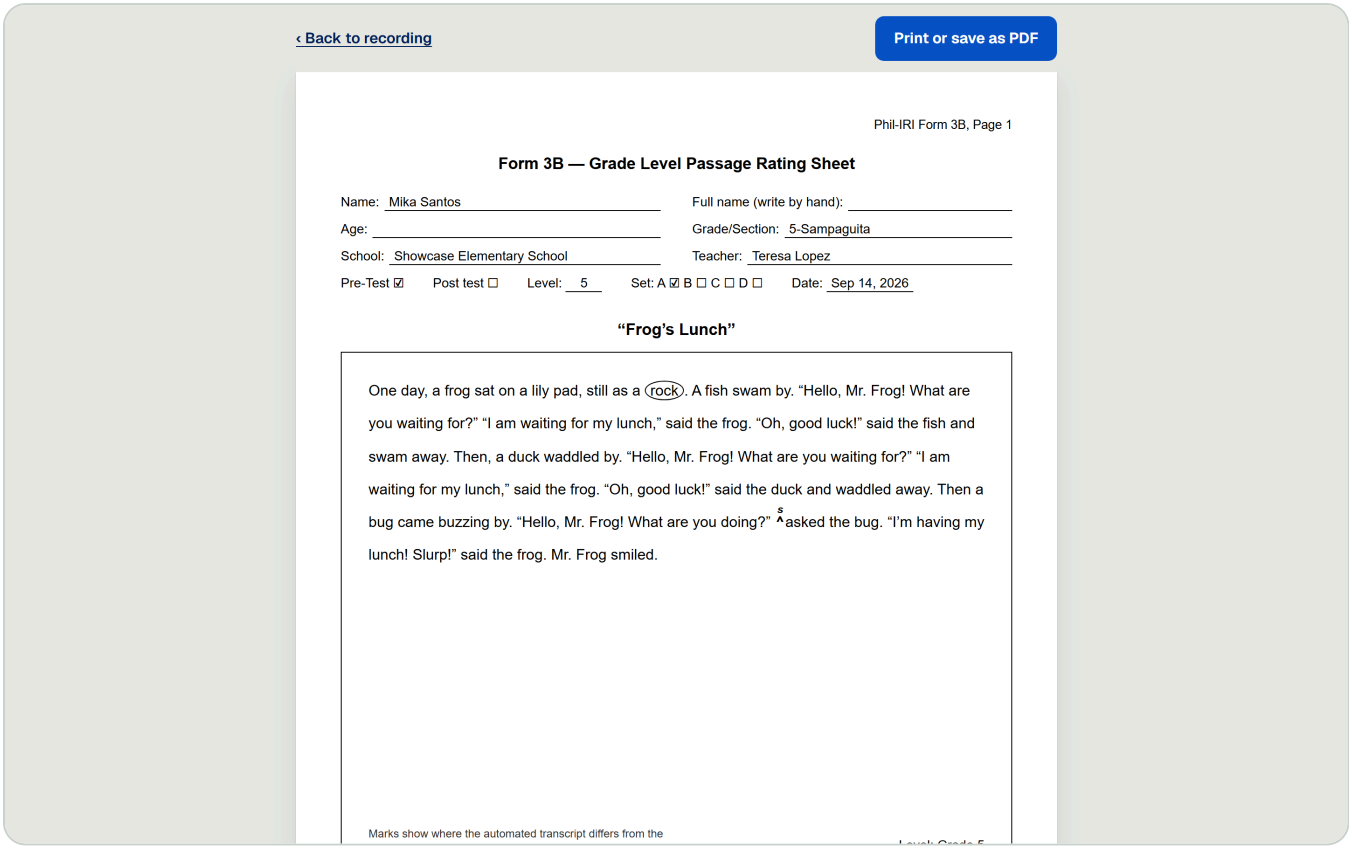
Class statistics



Levels and comprehension for the class.

Statistics are shown separately for English and Filipino, matching how Phil-IRI treats each language. Each language shows how many students have a level, the mix of reading levels, and class averages for word reading, comprehension, WCPM and reading time. Comprehension by question type breaks answers down into Literal, Inferential and Critical questions. The By pupil table lists each student's latest official reading, and Download CSV or Print above it keeps a copy.

Print Phil-IRI forms



Form 3 from a scored reading.

From a scored recording, tap Print Form 3A for Filipino or Form 3B for English to open that reading's Grade Level Passage Rating Sheet, ready to print or save as PDF. From a student's page, or a class's Statistics tab, print Form 4 for one student or several at once. Cross-scoring stays blind, so a printed form only ever shows your own scores, never a colleague's.

Questions

A student forgot their password.

Open the class Pupils tab, find the student, and tap Reset password. READSmart issues a new temporary password valid for 72 hours; copy or print it from the card that appears.

Why can a student not record?

Either a guardian's refusal or withdrawal is on record for that student, which your school administrator can check, or the reading check you want them to join has closed.

Why is READSmart's estimate different from my score?

The automated estimate is a measurement taken from the recording and corrected for a known bias found in this study, not a validated substitute for a teacher. Your entered score is the official Phil-IRI result.

Can a student read a check again?

Yes. Adding them to a new check, or an open session that already lists them, shows a note that they already read that set, but a retake is still allowed. Their newest reading becomes their latest wherever READSmart shows a level or score.

What happens to recordings?

Practice audio is deleted automatically 30 days after it is sent. Assessment audio stays available for review unless a guardian later withdraws consent, which requests erasure of the recordings tied to it.